



Assistant Engineering Manager/Project Manager Full-Time Internship

Owl AI is looking for an engineering/project manager assistant for the fall of 2021 semester to work with software and electrical engineering design teams on its mission to develop and deliver imaging and computer vision systems.

Qualifications:

- 0 - 3 years of experience in project management.
- Experience with Microsoft Project including creating and tracking schedules.
- Ability to lead technical meetings including publishing agenda's, meeting notes, and follow-up as appropriate. Please note, the applicant should be able to contributor to the technical discussions in addition to coordinating team meetings.
- Ability to create project budgets in Excel and monitor progress against plan.
- Ability to submit progress reports to management and to customers.
- Ability to coordinate with suppliers, partners, and customers on project deliverables.

Requirements:

- Applicant must be enrolled in an Engineering Management program or equivalent. Being enrolled in an engineering degree program with an interest in project management or engineering management would also be considered.
- Applicant should have a background in Electrical or Software Engineering, Computer Science, or equivalent.
- Applicants must be able to communicate technical concepts fluently in written and spoken English.
- Applicants must have legal authorization to work in the U.S.
- Having PMP certification is desirable but not required.

To apply:

Email resume and cover letter to George Hadgis, PMP, Director of Operations and Program Management at georgeh@owlai.us